



OREGON RACEWAY PARK 2024
EVENT PRESENTER PACKET

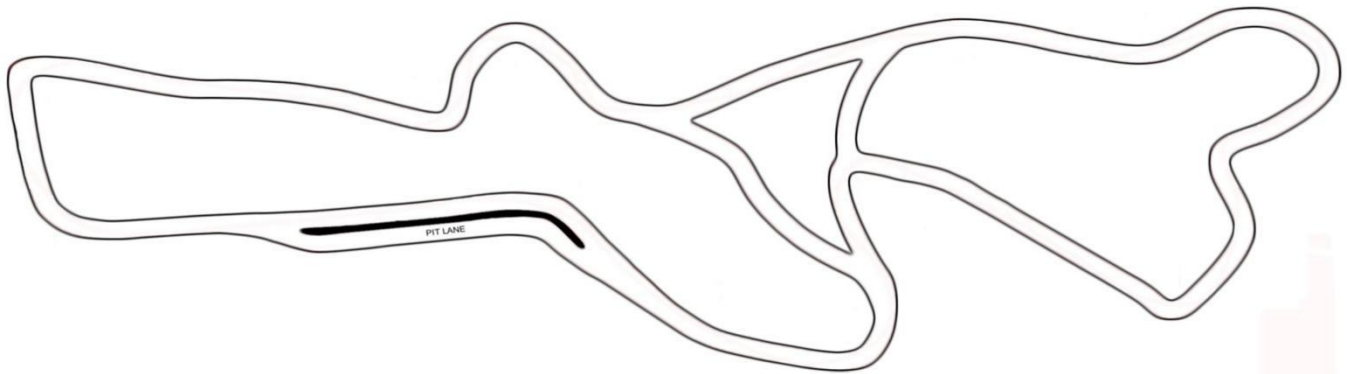




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Dear Presenters,

Enclosed you will find all the necessary forms and documents to complete your booking confirmation.

Please read this letter and all enclosed forms and documents thoroughly as there have been several updates and additions since last year. Please initial at the bottom of each page to confirm you have reviewed and read each page.

We will need a signed copy of the License/Use Agreement, General Rules and Regulations, ALL worksheet items, (if not previously submitted) no less than 45 days prior to your event date. This information helps us to prepare for your event. Therefore, the sooner you can provide it, the better we will be able to support your event and the smoother the event will run.

At any point in the process should you have a question, just pick up the phone and give us a call. We will be happy to address your question(s), assist you with your planning, or provide you with any procedural function up to and including a custom designed event to meet your desired objective for the day. Whatever the nature, purpose, or goal of your event, we can assist or provide you with an event schedule, procedural outline, staffing, and event presentation; as little or as much support as you need for an enjoyable experience for you and your guests/friends/customers.

We hope you will find the following enclosed information and our available services to be beneficial and efficient in hosting your event no matter the size or scope.

Procedures, Forms, and Documents.

ORP Staff/ Event Presenter Meeting: As soon as practical after arrival, but, in any event, prior to the drivers/riders meeting, Presenter and track management will meet and discuss any schedule changes and/or any new, changed, or updated information which needs to be exchanged and addressed at the drivers/riders meeting.

Technical Inspection: If you have your own inspection protocol, please submit a copy with your paperwork. If you do not, ORP has a self-certification checklist you may use for this purpose. A copy is included in this packet.



Driver's/Rider's Meeting: Event presenters will provide, in their event schedule prior to track going "Hot", sufficient time for a driver's/rider's meeting for the purpose of explaining the day's operating plan, safety topics, and standard and emergency procedures. Attendance at this meeting is required of all persons who will be operating a vehicle on course that day. Track management will be afforded 5 minutes at the conclusion of the meeting to extend a welcome to participants and to provide any additional information that is deemed appropriate for the safe conduct and/or enjoyment of the day's scheduled events. A sample outline of the items and procedures to be covered is provided in this packet.

Novice Orientation and Track Tour: Presenters will also provide sufficient time for a Novice track orientation for all "Novice" drivers/riders PRIOR TO driving/riding the track at speed. For the purpose of this orientation, a "Novice" is considered to be any driver/rider that lacks experience at ORP in the direction of the day regardless of experience elsewhere. A sample of a Novice orientation format is provided in this packet as a guide.

Upon request, ORP will assist or conduct either or both the Driver/Rider Meeting and Novice Orientation functions at no additional cost. Please adjust your schedule if you select ORP to conduct the drivers meeting and track orientation. Drivers meeting 45 minutes and track orientation 1 hour. If the morning meeting / track orientation exceeds past the required start time "9:00 am"; ORP will adjust the start time of the day when the track orientation is completed.

Oregon Raceway Park License/Use Agreement: This is the base document, which defines the terms, conditions, responsibilities, and obligations of the parties. Please read it carefully and fully complete and sign your portion of the document. We will need one (1) original of the signed Agreement, along with your remaining paperwork. Upon receipt of all necessary, fully completed Confirmation Checklist items, ORP will execute and return one (1) original.

General Rules and Regulations: The ORP General Rules and Regulations apply to everyone entering the facility. Please review these thoroughly as you have a responsibility to enforce them under your License/Use Agreement of which they are a part. If you have any questions, please don't hesitate to ask.

Event Worksheet: The event worksheet is extremely important in preparing for your event. It communicates to us the nature, needs, and any special requests you may have. Please complete it as thoroughly and timely as possible. The sooner you can get us this information the better chance we have of fulfilling you requests. If you have any questions whatsoever, please do not hesitate to call us.



Rate Card: The rate card provides you with pricing information to identify the component costs and to help you estimate the total cost of your event. It also explains earned discounts for multiple events.

Sample guidelines, plans, forms, and policies: The following references are enclosed to assist you in planning your own program(s):

- Driver's/Rider's Meeting Instructions and Talking points
- Sample Outline and Tips for Track Orientation
- Self-Certification Technical Inspection Checklist – Cars
- Self-Certification Technical Inspection Checklist – Motorcycles
- Rollover Protection Policy
- Track Tour Policy
- Confirmation Checklist

Summary: We at ORP are aware, and understand, that track time is important. It therefore follows, that it is important to minimize down time and strive to maintain a schedule. It has been our experience that, time spent communicating the rules and safety procedures to your guests, is routinely offset by the reduction of time required to recover vehicles from the course and/or responding to emergencies.

Our purpose is to promote safety for your guests and support and assistance to you, our presenter, in your endeavor to provide the best and safest track experience possible.

From our entire Staff, Management, and Track Support Team, we at ORP would like to thank you once again for your valued patronage. We look forward to serving you.



OREGON RACEWAY PARK
Technical Inspection and Equipment Checklist - Cars

Driver Name _____

Car Year, Make, and Model _____

Inspection Checklist

Body

- Functional brake lights
- Hood, doors, and trunk securely latched
- Windshield or windscreen required

Interior

- Seats well secured
- All loose items (including floor mats) removed from cockpit, glove box, console, trunk, etc.
- Seatbelts required in good working order and condition
- No mechanical fuel pressure gauges permitted in the interior

Driver Equipment

- DOT or Snell approved helmet having a 2010 or later Snell approval or comparable, with no visible signs of damage
- Goggles/face shields (eye protection) for open cars
- Proper footwear, no sandals or opened toe shoes

Wheels and Tires

- Tires properly inflated and defect free
- Street tires 2/32" average tread depth, no cord visible. Competition tires (slicks) allowed
- All lugs/knockoffs tight and present, Hubcaps, trim rings, center caps, removed
- No visible cracks in wheels

Suspension

- Wheel bearings properly adjusted
- No excessive suspension deflection
- Brake system bled and adjusted
- No excessive steering play
- No frayed or leaking hydraulic brake, steering, or, clutch lines
- 50 % or greater remaining brake lining/pad required
- Shock absorbers in good working order

Engine and Drivetrain

- Engine exterior free of grease and oil
- Battery properly secured **(NO Bungees)**
- All hoses, oil, fuel, and water lines, securely clamped/tightened
- Exhaust system securely attached

- Two (2) throttle return springs Required on race prepared cars, recommended for all others
- Radiator secure
- Coolant system overflow required on all water cooled engines (1 Quart minimum)

OREGON RACEWAY PARK - Checklist , Cars (Continued)



Rollover Protection is **required** for any car not having a permanently fixed steel roof. Rollover protection must be capable of supporting the weight of the vehicle while keeping the occupant(s) head(s) at least 1 inch below the protection.

My vehicle meets or exceeds this requirement by way of: (Check all that apply)

- Permanently fixed steel roof
- Aftermarket or fabricated roll bar or roll cage installed
- Factory installed rollover protection

IF IN DOUBT PLEASE ASK

Other Recommended Equipment

The following optional equipment, although not required for street cars, is highly recommended:

- Fire extinguisher
- Eye protection
- Arm restraints/window nets
- Five point safety harness
- Long sleeve shirt, long pants
- Preferred Best protection -SFI fire rated driving suit, shoes, socks, gloves, balaclava, and underwear, (if required for SFI rating)

CERTIFICATION

I hereby certify that I have personally performed the inspections and completed the above Inspection and Equipment Checklists. I have found, or corrected, each item to be in compliance with applicable standards.

I further certify that I have read and understand all rules and regulations relating to this event and agree to abide therewith.

I understand that completion of these checklists is a minimum requirement of the event, but in no way assures the safety of my vehicle and that the preparation of my vehicle is the responsibility of myself and/or the driver/owner.

I further understand that the ruling of the Oregon Raceway Park Operations Manager, in regards to participation in this event, will be final.

 Driver's Name
(Please print) _____ Date _____

Driver's Signature _____



OREGON RACEWAY PARK
Technical Inspection and Equipment Checklist Motorcycles

Rider Name: _____

Motorcycle
Make, Year, and Model _____

Inspection Checklist

- Front / Rear tire tread depth 3/32" in middle
- Front / Rear Wheel condition no dings or dents
- Front fender secured
- Front / Rear Axle mounting and securing hardware is tight
- Mounting bolts for calipers are tight
- Brake lines secure not obstructed or oily
- Check exhaust mounting bolts of header and mid pipe if applicable
- Radiator clamps tight no visible cracks in radiator or hoses
- Look for leaks from head gasket - no obvious leaks of any kind
- Front fork clean without oil residue on sliders
- Triple clamp bolts tight
- Upper fairing secured
- Belly pan secure and free of debris
- Steering range unobstructed by binding cables or body work
- Throttle return is good and no tightness occurs while turning handlebars
- Clutch lever motion smooth and secured
- Brake & Clutch levers range unobstructed by fairing
- Brake lever mounting screw and lock nut is secured from bottom
- Brake lever firm and not spongy
- Steering damper is free of oil and properly dampening motion
- Push on fork to check resistance and for noise
- Foot pegs tight and secured
- Rear sets confirm mounting hardware is tight and secure
- Shift lever and linkage secure
- Check seal on shift shaft for excess oil - failing
- Foot Brake lever and linkage secure
- Check case covers - to be clean and free of oil residue
- Chain clean and properly lubricated void of tight links and or red rust
- Chain adjusted with 3/4 of an inch free play



- Sprocket in good condition without bent or tapered teeth
- Chain adjustment screws and lock nuts properly secured

Rider Equipment Checklist

- Full-face coverage helmet, DOT or Snell approved, 2010 or later with no visible signs of damage
- Full Leathers, or 2 piece zipped together
- Riding gloves with closure at the wrist, Knuckle protection preferred
- Spine protector
- Leather boots covering the ankle minimum, no laces

CERTIFICATION

I hereby certify that I have personally performed the inspections and completed the above Inspection and Equipment Checklists. I have found, or corrected, each item to be in compliance with applicable standards.

I further certify that I have read and understand all rules and regulations relating to this event and agree to abide therewith.

I understand that completion of these checklists is a minimum requirement of the event, but in no way assures the safety or suitability of my vehicle and that the preparation of my vehicle is the responsibility of the rider/owner.

I also understand that the ruling of the Oregon Raceway Park Property Manager, in regards to participation in this event, will be final.

I agree to hold harmless, Oregon Raceway Park, Pacific Motorsports Management, LLC, and any of their employees, Officers, Directors, Members or affiliates for any incident that may occur at the event.



Rider's Name
(Please Print) _____ Date _____

Rider's Signature _____



INSTRUCTIONS AND TALKING POINTS to be covered at DRIVERS / RIDERS MEETING (where applicable).

Call to meeting: Mandatory for all drivers/riders.

Everyone who is in this facility must have signed the track release and wear the identifying wristband.

Explain the day's format:

Sessions or Open track?

How will participants be notified of their session times?

Clearly state the direction that will be used for the day.

Give instructions for lining up in Pre-grid and use of the Paddock-Pre-grid road (make room for exiting vehicles).

How vehicles will be released from pre-grid. (Are wristbands and/or Tech Stickers being checked).

Dual occupancy rules for the event. (When running under O.R.P. insurance, only O.R.P. recognized instructors are allowed).

Speed in the paddock 15mph, in hot pits 15 mph

Entering the track/blending onto a hot track.

Passing rules.

Location of manned turn stations.

Location of Black flag station, if used.

Cool off lap.

Exiting the track.

How, where and pit signal.

Return to the paddock.

Download meeting location (if any).

Fueling procedures:

Fire caution, extinguisher requirement.

Spill cleanup procedures.

Protect our asphalt:

Clean up spills immediately

How to buy track gas.

Onsite Service providers (if any).

Flags and Control:

Flag drill (and explanation of any variations to standard flag use).

Driver & turn station hand signals:

Driver OK, Flat tow, fire, window ½ down, arm outside of vehicle, slowing/caution, etc.

**Disabled Vehicle:**

Flat tow / wrecker / motorcycle recovery procedure

If your car has not rolled over and it is not on fire, stay in it where you are protected.

Emergency Procedure:

Dispatch of emergency vehicles.

Conditions, method, location, and driver responses. (These vary widely from Karts to Motorcycles to Automobile events).

Injured driver/rider information (carry I.D. on you).

Friends may get information from _____?

Spins and Off course:

Intentional off course: Evasive action to avoiding spun cars/ downed motorcycles & riders and major debris.
Opting to drive off / compensating for operator error.

Unintentional drive off course / Spinning off course: (Loss of control driver error or mechanical failure.

- * If possible go off straight.
- * Slow the car to a controllable speed.
- * Carefully maneuver to return to the pavement.
- * Make sure the course is clear before pulling back onto the track, or await turn tower instruction.

When returning to pavement, drive off the driving line to shed mud, dirt, and gravel from your vehicle. Continue off line at reduced speed to the hot pits to inspect your vehicle for damage/fluid leaks before continuing to lap at speed. Monitor your gauges carefully after returning to the track at speed.

Due to hot vehicles igniting grass fires in dry weather, and getting stuck in the mud in wet weather it is recommended not to stop in one place if it can be avoided.

Rollover:

If you sense a rollover is likely / imminent, unlock your thumbs from the steering wheel, keep your arms inside the car, brace for impact. Passenger cars may experience deployment of the air bag(s).

- * A Roll-over can be very disorienting. Due to dust it can be hard to see.
- * Wait until the crunching noise has stopped and you are sure the vehicle has come to rest.
- * Turn off the ignition switch, fuel pumps or main breaker if so equipped.
- * Determine if the car is right side up.
- * Drop your hands if they go to the roof get an arm down to support yourself before releasing your seat belts.
- * Act quickly but decisively to exit the vehicle.
- * Look for where the light is coming in, it is probably your fastest way to exit the vehicle.



- * Doors may not always open so be prepared to exit through a window.
- * Get clear and stay clear of the vehicle. If possible keep the vehicle between you and approaching traffic.

IF YOU ARE INJURED:

Our emergency respondents request that Riders and Drivers carry identification, keep any medical alert information and emergency contact information on your person at all times.

- * Try to remain calm and remain still until your injuries can be assessed.
- * You will be attended by available medical personnel.
- * Even if your injuries are slight; an incident report must be filled out.

ADDITIONAL CAUTIONS and TALKING POINTS:

Anyone on a motorized vehicle must wear a helmet. No one under 16 may ride a motorized vehicle.

Skateboards are not allowed at any time.

When the track is cold you are welcome to walk the track but no motorized vehicles are allowed.

No consumption of alcohol by anyone until the track is cold for the day.

High wind gusts. (Tents, tarps, litter).

Smoking designated area.

Dehydration.

Wildlife on course.

Children and pets.

Gate hours and camping rules.

Camp fires.

Announcement of any applicable on site services. (Meals, air, SWAG items etc.)

Good citizenship in Sherman County (speed).

Thanks for coming to O.R.P. Be safe, have fun and come back soon!



Novice Orientation and Track Tour

A Novice orientation and familiarization track tour is an important part of a safe and successful event. Presenters will allot sufficient time to familiarize “Novice” participants with the unique features of ORP as well as the safety rules, measures and procedures in effect for the day and for the direction being run. This orientation may be performed by Presenter staff or by ORP staff if requested.

Sample outline, and tips for planning, your Novice Track Orientation.

Reminder: For the purposes of this orientation, a “Novice” is considered to be any driver/rider with no experience at ORP in the direction(s) of the day regardless of experience elsewhere.

1). Schedule and Notify: Prior to the event all novice drivers (and any others that you deem are eligible to attend) should be informed well in advance when and where the orientation tour will commence. Typically that is in the pre-grid area directly following the drivers/riders meeting and before the track goes hot.

2). Arrange for transportation: Any vehicle or combination of vehicles that can safely carry the number of people attending the track tour may be used. (Tip) To avoid lost time tour vehicles should be available on the pre-grid and ready for immediate departure. You may allow novices to drive their own vehicles and carry a passenger or fellow driver(s) if they choose. (Tip) Fewer cars doing tour duties take less time.

3). Track Orientation Tour: Orientation laps are done at low speed and often include stopping on course to explain critical areas. If your orientation plan does not include stopping on course for a group presentation a knowledgeable instructor grade driver must be assigned to drive each car. After a lap or two of explanation it is recommended that at least two lead / follow or instructor driven low speed laps be conducted to let novices familiarize themselves with the many blind crests, off camber corners and control tower placements. Please plan a minimum of 20 minutes in your morning schedule for a single carload of novices (including an instructor). A large group may require up to 50 minutes).

4). Identify your audience: When conducting a tour for inexperienced drivers, much of the sports vocabulary and the terms that the more experienced take for granted may not be understood. (Tip) It is found to be beneficial for Orientation instructors to restate the appropriate talking points and safety protocols that were discussed during the driver meeting to help beginners fully comprehend the lesson.



5). Concluding Orientation: Instructor(s) should remain available for a few minutes to answer any questions that an individual may have that were not clarified during the tour.

We understand that the abilities of different individuals within any given group of riders/drivers can vary as widely as do the techniques for communicating the desired information to them. We are always open to other methods/formats to accomplish the Novice orientation. If you plan to provide your own orientation, please remember to submit your Novice Orientation outline with the balance of your paperwork, 45 days prior to your event. If not, or if we can be of help please let us know.



OREGON RACEWAY PARK LICENSE/USE AGREEMENT

THIS LICENSE/USE AGREEMENT (“Agreement”), dated the date of the last signature on the signature page, below, by and between Pacific Motorsports Management, LLC, an Oregon limited liability company, dba **OREGON RACEWAY PARK (“ORP”)** and _____, (**“USER”**). Upon receipt of the signed Agreement, ORP will execute and return one (1) signed Agreement to User with signature from ORP management to confirm this Agreement.

SECTION 1: PURPOSE AND TERMS

ORP grants to the USER a license to use of the following areas of the ORP facilities located at 93811 Blagg Lane, Grass Valley, OR 97029, in Sherman County, Oregon (the “Licensed Areas”).

1. Paddock/Pre-grid/Impound
2. Pit Lane
3. Up to 2.3 Mile of the Road Course
4. Any other area(s) as specified in writing and pre-approved by ORP.

The above license/use is ONLY for the following date(s)/time(s) (the “Event”):

Start Date/Time (including setup): _____

End Date/Time (including cleanup): _____

The license/use does not include use of **any** portion of ORP not identified above.

The USER understands that there may be other users of other portions of ORP at the same time as the USER’s use of the Licensed Areas.

This license/use is not assignable except with prior written approval of ORP.

SECTION 2: USER DUTIES/RESPONSIBILITIES

NOTE: IT IS THE RESPONSIBILITY OF THE USER TO INSPECT THE PREMISES TO ENSURE THE SAFE CONDITION OF THE TRACK SURFACE AND SURROUNDING AREAS AND ENSURE THAT IT IS SUITABLE FOR THE INTENDED EVENT. THE LICENSED AREAS ARE BEING MADE AVAILABLE TO USER ON AN “AS-IS, WHERE IS” CONDITION WITH ALL BURDENS, CIRCUMSTANCES, DEFECTS, FAULTS, DANGERS, HAZARDS, ISSUES, WHETHER LATENT OR PATENT, WITH NO WARRANTIES OF ANY KIND OR NATURE WHATSOEVER.



- A.** USER shall exercise due care in using the Licensed Areas in conjunction with the Event. USER shall return the Licensed Areas in the same condition that existed prior to the Event, or shall pay for any and all necessary repairs or replacement. USER shall be responsible for any property damage to the Licensed Areas, including all fences, guardrails, buildings, furnishings, and other property.
- B.** USER shall be responsible for the collection/pick up of all trash/litter, and placing in provided containers immediately following the Event.
- C.** USER is responsible for removal of all tires left behind by any participant or spectator at the Event.
- D.** USER assumes responsibility for all acts and omissions of USER's employees, agents, guests, invitees, spectators or participants.
- E.** USER is responsible for compliance with and, enforcement of, the Oregon Raceway Park's General Rules & Regulations, a copy of which is attached hereto and, by this reference becomes a part of this agreement.
- F.** For all events, a minimum of one (1) ORP-approved security guard is required at the main gate during all open hours, and is included in the Fee for Track License and Use. USER shall pay the direct cost of any and all additional security required, as noted on the Event Worksheet.
- G.** USER is responsible for ensuring that waiver and release forms are signed by all participants, workers and other persons having access to the property including, but not limited to, the paddock, pre-grid, impound, pit lane, race track, turn stations, registration, medical facilities, vending areas or any other area within the premises. These releases shall be taken by ORP security personnel at the main entrance gate prior to any access being granted to enter ORP property.
- H.** USER shall not allow non self-contained camping on the Licensed Areas.
- I.** USER shall obtain prior written approval of ORP before altering the appearance of the Licensed Areas or other ORP Property, such as placing tires, or chalking asphalt. USER will be charged for removal of any unauthorized markings.
- J.** USER shall not allow children under the age of 16 on the Road Course, Pre-grid or Pit Lane without prior, written authorization from ORP.
- K.** USER shall not block any roadways.
- L.** USER shall ensure that appropriate staff, facilities, equipment, and emergency services are available in conjunction with the Event, including without limitation, medical emergencies, environmental spills, fire or any other safety issues.



CANCELLATION: USER shall have the right to cancel this agreement by written notice to ORP not later than forty five (45) days prior to the event. Should cancellation occur, ORP shall be entitled to keep the non-refundable deposit as cancellation fee and neither party shall have any further liability to one another. If the User cancels within forty five (45) days prior to the event, the User shall be liable for the entire amount of guaranteed minimum rent, plus any costs incurred by ORP as a result of the User's cancellation.

User may reschedule an event one time without penalty provided the following conditions are met: minimum of 7 days' notice and a new date is available within the same calendar year.

Rescheduling note: original deposit applied to new date. Full fee is still due whether or not rescheduled.

SECTION 3: ALTERATIONS

USER shall not make any alterations of any kind or nature whatsoever, including but not limited to electrical hookups and wiring, without prior written approval of ORP. Any alterations authorized to be necessary shall be made by ORP, at USER's sole expense.

SECTION 4: INDEMNIFICATION

USER, and those they contract with for this agreement, hereby releases, and agrees to defend, indemnify and hold harmless ORP, and each of its members, officers, directors, managers, employees, agents and those ORP contracts with for services for this agreement, from and against all liabilities, obligations, damages, penalties, fines, judgments, claims, costs, charges, fees and expenses, and losses of any kind ("Losses"), arising from or in connection with the following:

A. Acts or Omissions - Any act or omission in, on, about or arising out of; or in connection with the use, operation, maintenance and occupancy of the Licensed Areas or any part thereof, whether or not consented to by ORP or its agents, whether or not within the scope of their employment, licensees or invitees, except to the extent of Losses caused by the intentional misconduct of ORP or its agents.

B. Accidents - Any accident, injury, casualty, loss, theft or damage whatsoever to any person or tangible property occurring in, on, about or arising out of, or in connection with, the use or occupancy by the USER, and those they contract for this agreement, of the Licensed Areas, arising from any cause or occurrence whatsoever, except to the extent caused by the intentional misconduct of ORP or its agents.

C. Breach of Agreement - any failure on the part of the USER or any of its agents, subcontractors, servants or employees to perform or comply with any of the covenants, agreements, terms, provisions, conditions or limitations contained in this License/Use Agreement.



D. ORP Performance of USER Obligations- Any act performed by ORP in the exercise or performance of any of the USER, and those contracted with for this agreement, obligations under the License/Use Agreement.

E. Hazardous Substances - Any presence, release, migration, discharge, disposal, dumping, spilling or leaking, accidental or otherwise, now or hereafter determined to be unlawful or subject to Environmental Laws or governmentally imposed remedial requirements, occurring on the Licensed Areas during the USER's occupancy thereof, of any hazardous, dangerous or toxic substance of any kind, whether or not now or hereafter regulated, defined or listed as hazardous, dangerous or toxic by any local, state, or federal government into, onto or under the ground or the air, soil, surface water, or ground water thereof, or the pavement, structure, sewer system, fixtures, equipment, tanks, or containers presently at the Facility, or from the Facility, into, onto or under the Licensed Areas or the property of others. The foregoing indemnity shall apply notwithstanding any provisions of federal, state or local law which provide for exoneration from liability in the event of settlement with any governmental agency, and notwithstanding ORP'S consent, knowledge, action or inaction with respect to the act or occurrence giving rise to such right of indemnity.

F. ORP reserves the right to refuse service. Guests and/or contractors of the USER may be excluded from the park with no refunds or rebates to the USER.

SECTION 5: INSURANCE:

USER shall furnish and maintain, at its sole expense, all insurance as required herein and comply with all limits, terms and conditions stipulated therein, at their expense, for the duration of the License/Use Agreement. Following is a list of requirements for this License/Use Agreement. Any exclusion must be pre-approved in writing by ORP.

NOTE: Facility use under this License/Use Agreement shall not commence until evidence of all required insurance is provided to ORP. For the purpose of this Section, facility use shall mean the "Start Date/Time (including setup)" set forth in Section No. 1 herein above.

USER'S insurer shall have a minimum A.M. Best's rating of A- and shall be licensed to do business in the State of Oregon. Evidence of such insurance shall consist of a Certificate of Insurance evidencing minimum coverage's, limits, effective dates and having not less than a thirty (30) day cancellation clause. The policy shall provide and the certificate shall reflect that the insurance afforded applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's insurance. USER'S insurance shall be primary and non-contributory and waiver of subrogation must apply. USER will provide complete copies of all policies providing coverage for the "Event" upon ORP request. ORP reserves the right to approve USER'S insurance carrier(s). USER'S obligations under this paragraph shall survive any termination or expiration of this License/Use Agreement.



REQUIRED COVERAGE: The insurance shall provide the minimum coverage as set forth below:

A. GENERAL LIABILITY INSURANCE: USER agrees to carry Commercial General Liability Insurance insuring both USER and the ORP, with not less than **\$1,000,000.00** per occurrence for Licensed Areas use and **\$3,000,000.00** general aggregate minimum, products, completed operation, personal injury, fire damage participant legal liability and medical expense.

B. ADDITIONAL INSURED ENDORSEMENT: General Liability Insurance must state that ORP, it's officers, agents and employees, and any other entity specifically required by the provisions of this License/Use Agreement will be specifically named additional insured(s) for all coverage provided by this policy of insurance and shall be fully and completely protected by this policy from any and all claims. Language such as the following should be used: "Pacific Motorsports Management, LLC, dba Oregon Raceway Park and those ORP contracts with for this agreement are named as an Additional Insured".

C. WORKERS COMPENSATION: When the USER has employees, the USER shall show proof of Worker's Compensation coverage by providing its State Industrial Account Identification Number. Provision of this number will be the USER'S assurance that coverage is in effect.

SECTION 6: COMPLIANCE WITH LAWS

USER shall observe all federal, state, and local laws, ordinances and regulations, including those of the City of Grass Valley.

SECTION 7: JURISDICTION; VENUE

This License/Use Agreement has and shall be construed as having been made and delivered in the State of Oregon, and the laws of the State of Oregon, shall be applicable to its construction and enforcement. Any action at law, suit in equity, or judicial proceeding, for the enforcement of this License/Use Agreement, or any provision hereto shall be instituted only in courts of competent jurisdiction within Oregon. Venue for any dispute shall be in Sherman County, Oregon.



SECTION 8: WAIVER

No officer, employee, agent or otherwise of ORP has the power, right or authority to waive any of the conditions or provisions to this License/Use Agreement without the written consent of a member of the Board of ORP. No waiver of any breach of this License/Use Agreement shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this License/Use Agreement or at law shall be taken and construed as cumulative, that is, in addition to every other remedy provided therein or by law. Failure of ORP to enforce at any time any of the provisions of this

License/Use Agreement or to require at any time performance by the USER of any provision hereof shall in no way be construed to be a waiver of such provision, nor in any way affect the validity of this License/Use Agreement or any part hereof, or the right of ORP to hereafter enforce each and every such provision.

SECTION 9: NOTICES

All notices called for or provided for in this License/Use Agreement shall be in writing and must be served on any of the parties either personally or by certified mail, returns receipt requested, sent to the parties at their respective addresses as provided in this License/Use Agreement. Notices sent by certified mail shall be deemed served when deposited in the United States Mail, postage prepaid.

SECTION 10: ALL WRITING CONTAINED HEREIN

This License/Use Agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this License/Use Agreement shall be deemed to exist or to bind any of the parties hereto. The USER has read and understands all of this License/Use Agreement, and now states that no representation, promise or agreement not expressed in this License/Use Agreement has been made to induce the USER to execute the same.

SECTION 11: FEE

USER shall pay ORP for the use of the Licensed Areas for the Event a fee of \$ _____ (“Event Fee”), plus a Track Maintenance Fee, if applicable (“Maintenance Fee”). The Event Fee and the Maintenance Fee are referred to collectively as the “Fees.” Twenty five percent (25%) of the Event Fee is due upon USER’s request of an open date on the scheduling calendar. USER shall pay the event deposit within 15 business days of submitting their request to secure a “confirmed” status. The remaining seventy five percent (75%) of the Event Fee plus all additional fees generated by the event worksheet shall be due not less than seven (7) working days after the “Start Date/Time (including setup)” set forth in Section 1 herein above. The Track Maintenance Fee, if applicable, shall be paid to the ORP within seven (7) working days after the End Date/Time (including cleanup) set forth in Section 1 herein above. USER shall use and maintain best business practices in tracking ticket sales and gate fees for calculating the Track Maintenance Fee. USER shall deliver to ORP upon twenty-four (24) hours written notice any and all records kept or maintained to support the Maintenance Track Fee.



SECTION NO. 12: CLEAN UP FEE

Within twenty-four (24) hours after the conclusion of the Event, ORP and USER will jointly tour the Licensed Areas to determine if USER has met its responsibilities under this License/Use Agreement including, but not limited to, property damage, trash removal, tire removal, and marker removal. If ORP determines at its sole discretion that the USER has not met such responsibilities, ORP may perform such obligations through its staff or contract staff and send a Supplemental Billing Invoice for all costs incurred in conjunction therewith. Upon completion of such responsibilities and determination; USER shall pay the supplemental invoice within seven (7) business days of billing by ORP. ORP will provide USER with documentation evidencing all charges on any supplemental billing invoices.

SECTION 13: TERMINATION OF LICENSE/USE

This License/use Agreement may be terminated by ORP at any time in the event that USER materially breaches any condition of this License/Use Agreement. ORP shall advise the USER of the basis for termination and if the USER satisfactorily addresses such basis within a reasonable time frame after such notification, ORP may, at its sole discretion, withdraw the termination and reinstate the USER's License/Use privileges. In the event of termination, the USER shall not be entitled to any refund of any portion of the Fee as provided for in Section 11.

SECTION 14: REPRESENTATIVES

PARTIES hereby designate the following representatives for the purpose of administering the provisions of this License/Use Agreement:

Oregon Raceway Park
PO Box 98
Grass Valley, OR 97029
541-333-2452
info@oregonraceway.com



USER:

Phone No. _____

Cell No. _____

Email: _____

IN WITNESS WHEREOF, the parties have caused this License/Use Agreement to be executed on date and year opposite their respective signature blocks.

DATED: _____ PACIFIC MOTORSPORTS MANAGEMENT, LLC. dba Oregon Raceway Park

By: _____

Print name: _____

Title: _____



USER:

DATED: _____

USER: _____

By: _____

Print Name: _____

Title: _____



Oregon Raceway Park General Rules & Regulations

Oregon Raceway Park (“ORP”) is a family-oriented facility and we actively promote a culture of good corporate citizenship. Therefore, the below General Rules and Regulations are designed with the spirit of maximizing enjoyment of the facility for all stakeholders.

1. **Park Access:** Everyone entering ORP must sign the approved waiver and the wrist band must be worn in a visible manner at all times while inside the park.
2. **Hours of Operation:** ORP gates open at 7:00 AM day of event and close at 6:00 PM day of event unless different arrangements are made. Early opening and late closing require ORP gate security to be in place and may extend staff hours for event configuration / breakdown. Additional fees apply.
3. **Event Hours:** Duration of an event cannot exceed eight (8) hours, including a one (1) hour lunch break. Exceptions must be arranged in advance. An hourly fee will be charged for race circuit activity exceeding eight (8) hours.
4. **Park Entrance:** At no time shall any User of ORP cause or allow traffic entering the facility to back up, stop or park on Blagg Lane. The track reserves the right to alleviate traffic congestion on the frontage road caused by the User.
5. **Vehicles inside ORP:** No vehicles may be driven on any portion of the property not defined as entrance road, paddock, improved parking areas or part of the racecourse. At no time shall the User allow vehicles to drive on ORP land that is under active agricultural cultivation. In particular, motorcycles, ATVs and trucks may not be driven in the hills for any reason. Violations are subject to fines.

In the event of wet or muddy conditions, all User vehicles must stay on paved areas. Damage to the paddock, run-off area, etc. caused by wheel tracks and excess mud brought onto the pavement will result in cleanup and grading expenses being passed on to the User.

6. **Fire Danger:**
 - a. Smoking is restricted to designated areas only.
 - b. In the event of high fire danger, the track may require the User to make provision for having the track’s fire-fighting unit to be on standby for the event.
 - c. No fires of any kind. This includes campfires.



7. **Camping:** Overnight dry camping is available without charge. Campers are confined to ORP specified areas only. Camping rules strictly enforced include:
- No entry to track after hours
 - No overnight camping at the main gate, use overflow area SE lot adjacent to security building
 - No fires
 - No black or gray water dumping
 - No excessive noise
 - 10:00 pm to 7:00 am is quiet time. Please be considerate.

8. **Alcohol:** User shall be responsible for obtaining any and all liquor licenses in conjunction with the sale or consumption of liquor on the ORP Premises in conjunction with the Event. User shall provide ORP with a copy of all such licenses prior to commencement of user event.

**Alcoholic beverages may not be consumed during event hours.
No public intoxication.**

9. **Race Motor Noise:** Participant noise levels must be strictly observed. A maximum of 110 dbA will be permitted with a 108 dbA warning level. All vehicles MUST run mufflers. No race engines may be started before 7:00 AM or after 6:00 PM without prior written consent of ORP. Consent must be requested and approved not less than 45 days in advance of the scheduled event date.
10. **Security:** At any time the front gate is open, the User must have an ORP security guard in position checking for correct credentials and approving signed release forms. If there is no security at the gate, the gate must be closed and locked. No entrance is allowed. It will be considered trespass.
11. **Fuel:** Participants may bring fuel onto the property for personal use provided they comply with all applicable government regulations for transporting and handling of such materials. No fuel barrels will be accepted at ORP unless arrangements are made in advance. A minimum drop fee of \$100 will be charged for fuel/barrels or any other bulk material or items requiring the use of a forklift and/or other material handling equipment. Off loading and storage of other materials are also subject to a fee.
12. **Materials Delivery:** UPS, FED EX or other deliveries will be accepted at the track office. Advanced arrangements with the track office are encouraged. ORP is not responsible for lost, misplaced or damaged items dropped or shipped to the track. If the track must use a forklift or other material handling equipment, a fee will apply.



13. **Vendors:** ORP can arrange for vendor services: food/beverage/catering, fuel and other concessions. ORP also welcomes vendors that the User invites. All vendors must provide all required credentials and be approved in writing by ORP not less than 45 days in advance of scheduled event date. Fees may apply.
14. **Emergency Services:** Ambulance service is required for any speed and/or other high-risk activity. Emergency Medical Services, when required, may be arranged through the track.
15. **Gate Fees:** No Club, group or individual may charge a gate fee of any kind without prior arrangements with ORP. Spectators create unique demands on the facility in terms of parking, paddock safety, food service and most importantly, insurance requirements. Publicity about the event and the Park aimed at spectators is important to us in terms of content and impact. ORP reserves the right to approve such content.
16. **Maintenance Fees:** ORP reserves the right to charge a percentage fee on approved gate admission programs and/or to adjust the daily rental fee and/or to participate in the gate revenue in order to recover additional expenses resulting from increased insurance premiums, traffic, facility loading, wear and tear, maintenance etc. Event Presenter is responsible for payment of the Maintenance Fee for their participants and staff on final event invoice.
17. **ORP Vehicles:** Track service vehicles are not to be driven by anyone other than an ORP employee or ORP representative.
18. **Property Management:** ORP staff and management shall have full access to the track and all facilities at any time during the User's event. ORP staff and management further reserves the right to inspect all property/equipment brought on site. ORP reserves the right to refuse service to anyone.
19. **Asphalt Care:** Paddock damage caused by heavy pedestals, jacks and jack stands; fuel/oil/chemical spills will be the responsibility of the User.
20. **Fuel/Chemical Spills:** In the event of a gas or oil spill on any asphalt area, time is of the essence. Quickly notifying track personnel will minimize the damage. In the case of a fuel spill, dousing the spill quickly with water can be the difference between no damage at all and a \$1,500.00 or higher repair bill. It is recommended that all participants keep five (5) gallons of water handy in their pit for this purpose.
ORP takes spills very seriously. Please be careful.



21. **Cleanliness:** In the spirit of maximizing enjoyment, we try to keep ORP clean. Everyone is asked to help by picking up their trash, monitoring those who are careless, and reporting vandalism of any kind. Please encourage your participants and spectators to do the same.
22. **Standards of Conduct:**
- a. Safety requires the use of courtesy, kindness and common sense. All users are encouraged to stress this behavior among their participants.
 - b. ORP reserves the right to fine and/or expel individuals who are abusive of the Park. Abuses include: fuel/oil/chemical spills, crushing pavement, fires, excessive trash, noise violations, failure to exit the park in a timely manner at the conclusion of an event, outstanding debts to the track, vandalism and/or abusive behavior towards ORP personnel and/or other facility users.
 - c. We are respectful of the community and ask the User to remind the User's personnel, employees, guests, invitees, and participants to obey all posted speed limits, and other laws, when traveling to and from ORP.
 - d. ORP has a zero tolerance policy for illegal activities. All suspected illegal activity is immediately reported to the police.
 - e. ORP is located in a very dry climate and FIRE is a concern during much of the year. No fires of any kind permitted.
 - f. No public intoxication or use of obscene/offensive language.
 - g. No reckless operation of vehicles, including, but not limited to: wheel stands, wheelies, showboating, cookies, donuts, burnouts, etc.
23. **Park Speed Limit:** 15 MPH for ALL vehicles, including all motorized and non-motorized vehicles, in the paddock, hot pits, impound access roads, and all non-race course areas. Helmet must be worn when driving/riding any vehicle or form of conveyance not equipped with a seat belt.
24. **Race Circuit Access:** No motorized vehicles on race circuit before or after event hours.
25. **Animals:** Animals must be under control at all times. Animals on a 6-ft. leash are permitted in the main paddock. No animals permitted in the Hot Pit, pre-grid or race circuit during events. Owners are required to pick up after their animals.

I hereby certify that I have read and received a copy of the above Rules and Regulations of ORP; agree to abide therewith, and to enforce the compliance by users and participants covered by my License and Use Agreement.

 Signature: _____ Date: _____

Print Name: _____



EVENT WORKSHEET

Please fill out this worksheet completely, sign and return it along with any/all applicable outline plans and a copy of your event schedule, not less than forty five (45) days prior to your event. All fields are required. If you have any questions, please call 541-333-2452 for assistance.

PLEASE NOTE - Failure to fully complete and return all items timely may adversely affect availability of services, confirmation, and/or scheduling of your event.

When completed please return to: Oregon Raceway Park
PO Box 98,
Grass Valley, OR 97029
541-333-2452 Track Office
info@oregonraceway.com

Customer name (club, group and/or sanctioning body): _____

Name of event: _____

Date of event: _____ Day(s): _____

Key contact person: _____ Telephone # _____

Fax # _____ Email address: _____

TYPE OF EVENT: _____

(Auto, Motorcycle, or Kart - School, Race, Club Open Track, Testing/ Tuning, Time Trials, Practice, Film/Production, or Other: Please describe)

ESTIMATED ATTENDANCE PER EVENT DAY:

Day 1: _____ Day 2 _____ Day 3 _____

ESTIMATED PARTICIPANTS ON COURSE PER EVENT DAY:

Day 1: _____ Day 2 _____ Day 3 _____

PLEASE SPECIFY THE COURSE CONFIGURATION TO BE USED

Day(s) _____ Clockwise []

Day(s) _____ Counterclockwise []

Hot Pit Set Up & Disassembly (Repositioning of Barriers) Fee \$45.00 per Barrier \$ _____



INSURANCE (Required): Customer Provided [] Certificate Received []

If under track insurance: (K&K Provided) First Day (See ORP Rate) \$ _____

Additional Day(s) _____ @\$ _____ per day = \$ _____

EVENT HOURS:

Most services assume an 8 hour day including a 1 hour lunch break (9 to 12 -1 to 5).

Extended hours may result in additional fees. (See ORP Rate Card)

Date _____ Day _____ Arrive _____ Leave _____

Date _____ Day _____ Arrive _____ Leave _____

TRACK FEE, 8 HOURS THAT INCLUDES A 1 HOUR LUNCH: (See ORP Rate Card)

Day _____ Hrs _____ On Track _____ Off Track _____ \$ _____

Day _____ Hrs _____ On Track _____ Off Track _____ \$ _____

Day _____ Hrs _____ On Track _____ Off Track _____ \$ _____

EXTENDED TRACK FEE, OVER 8 HOURS: (See ORP Rate Card)

Day _____ Hrs _____ X Fee \$630 = \$ _____

Day _____ Hrs _____ X Fee \$630 = \$ _____

Day _____ Hrs _____ X Fee \$630 = \$ _____

SECURITY: One guard included with Track Fee: (7:00am – 6:00pm day of event).

Additional Hourly Rates (Before 7:00am or After 6:00pm)

Day _____ Hrs _____ X Fee \$37 = \$ _____

Day _____ Hrs _____ X Fee \$37 = \$ _____

Drivers/Riders Meeting: If requested, and in order to assure the communication of safety measures and procedures at no additional cost, Oregon Raceway Park will provide assistance with, or conduct your Drivers/Riders meeting. Otherwise, you will be responsible for this function.

[] Yes, I accept. Please provide me with details.

[] No, thank you, I plan to conduct my own Driver's/Rider's meeting. **Outline plan enclosed.**

Novice Orientation and Track Tour: Oregon Raceway Park offers, at no additional cost, a Novice Orientation and Track Tour designed to benefit those driving ORP for the first time, and any others who might just like a refresher. It provides an "On Track" preview of the course in the direction of the day and safety tips that apply. Please indicate your preference.

[] Yes, I accept. Please provide me with details.

[] No, thank you, I plan to provide my own Novice orientation, **Outline plan enclosed.**



AMBULANCE- Paramedic/EMT Ambulance Unit (See Rate Card)

Days _____ Qty ____ Arrive _____ Leave _____ Fee (\$/Day) _____ \$ _____
 Days _____ Qty ____ Arrive _____ Leave _____ Fee (\$/Day) _____ \$ _____
 Days _____ Qty ____ Arrive _____ Leave _____ Fee (\$/Day) _____ \$ _____

SANITARY SERVICES: (\$68 a Unit/Day) (in addition to 4 portable toilets provided):

Day(s) _____ Qty: _____ Fee (\$/ Unit /Day) _____ \$ _____

COMMUNICATIONS: (\$15.00 Unit/Day)

Communication radio equipment needed: Y [] N []

Day(s) _____ Qty: _____ Fee (\$/ Unit /Day) _____ \$ _____

COURSE SUPPORT PERSONNEL: (includes radios, flags and lunch for 8 hours)

Full Course Requires; CW Direction Minimum of 7; CCW Direction Minimum of 8)

Day(s) _____ x Qty _____ x Fee \$168 = \$ _____

Pre - Grid Personnel: (includes radios, flags and lunch for 8 hours)

Day(s) _____ x Qty _____ x Fee \$168 = \$ _____

EXTENDED RACE CIRCUIT STAFFING: OVER 8 HOURS

Extended Workers Hours: Hrs. _____ x Qty _____ x Fee \$37 = \$ _____

GARAGE UNIT RENTAL: (call for availability)

Daily Rental: Date(s) _____ Qty _____ x Fee \$125 = \$ _____

Three Day Rental: Date(s) _____ Qty _____ x Fee \$275 = \$ _____

Weekly Rental: Date(s) _____ Qty _____ x Fee \$550 = \$ _____

ORP Meals:

Breakfast: Date(s) _____ Qty _____ x Fee \$17.50 = \$ _____

Lunch: Date(s) _____ Qty _____ x Fee \$17.50 = \$ _____

Dinner: Date(s) _____ Qty _____ x Fee \$32.50 + = \$ _____

Maintenance Fee: (\$10 per signature, per day)

\$ _____

Presenter is responsible for submitting ORP with an entry list of their participants and staff prior to event; Maintenance Fee will be added to the final invoice. If an individual is not on your participants and staff list, ORP will collect the Maintenance Fee at main entrance gate. Annual gate passes are available at ORP office for \$55.



Additional Fees for Replacement/Replenishment Items Below:

- Yes, I will cover Additional Fees on final invoice. I will inform all guests in advance.
- No, Please collect Additional Fees directly from offender. I will inform all guests in advance.

Brake Markers: \$100.00 each
Damaged Cones: Sm \$27.00 ~ Lrg. \$37.00 each
Fire Bottle Recharge/Replacement: At invoice cost of recharge/replacement
Grease Sweep: \$18.00 per bag
Radios: \$250.00 each

- Is camping requested? Yes No
- Is event, a fee based event for spectators? Yes No
- Are you inviting vendors? Yes No
- Does your event require Towing Service? Yes No
- Does your event require Flat Tow Service? Yes No

Estimated Event Total \$ _____
Track Deposit Fee (25% of Track Fee, Non Refundable) \$ _____
Estimated Balance Due \$ _____

OTHER AMENITIES

Please make your needs known and we will make every effort to help you meet them. The information requested on this form helps us in preparing for your event. The more detail and the sooner you can provide it, the better we will be able to support your event with the highest quality product available. Please submit you requests in writing and return this worksheet no later than forty five (45) days before your event. Please include a detailed copy of your event schedule with this worksheet.

Thank you.

 Customer name (club, group and/or sanctioning body): _____

Printed name of authorized representative from Customer: _____

Signature: _____ Date: _____

Do not write below this line. ORP official use only
Received Date: _____ Reviewed by: _____ for Oregon Raceway Park



RATE CARD

An 8 hour day includes a 1 hour lunch break (9 to 12 - 1 to 5). Extended hours will result in additional fees.

Track Rental	Monday – Thursday	Friday – Sunday & Holidays
Jan – Feb	\$ 2,625 Per Day	\$ 2,625 Per Day
March	\$ 3,150 Per Day	\$ 3,150 Per Day
April	\$ 3,675 Per Day	\$ 4,725 Per Day
May 1 – Oct 31	\$ 4,200 Per Day	\$ 7,088 Per Day
November	\$ 3,150 Per Day	\$ 3,150 Per Day
December	\$ 2,625 Per Day	\$ 2,625 Per Day
Exclusive Testing: 1-6 vehicles	\$ 2,888 Per Day	\$ 4,673 Per Day

All Days

- Maintenance Fee (15 and older)** \$ 10 Per Signature, Per Day
- Extended Track Hours (over 8 Hrs)** \$ 630 Per Hour
- Course Support Personnel** \$ 168 Per 8 Hour Day
- Full Course Requirements:** CW Direction Min. of 7; CCW Direction Min. of 8
- Extended Worker Hours (over 8 Hrs)** \$ 37 Per Worker, Per Hour
- Additional Fees for Replacement/Replenishment Items:** See Worksheet

2023 -2024 Frequent Rental Incentive Plan

Effective November 1, 2023 - October 31, 2024

- Event days* 1 through 4, Rental at standard rates per rate card schedule.
- Event days* 5 through 7, Standard rates per schedule less 10% discount.
- Event days* 8 or over, Standard rates per schedule less 15% discount.

Discounts apply to track rental only. All other fees and services are charged at the standard scheduled rates.

To qualify as an event day* and earn credit toward the discount(s), events must be scheduled between November 1st, 2023 and October 31st, 2024. ** Achieved discount rate(s) expire October 31st and the incentive plan resets.



Only other changes that will be made will be for changes in supplier rates/fees.

* An event day is any full day rental. Multiple day rentals earn credits for each full day of the event.

ADDITIONAL INFORMATION

- * The track fee includes: Track supervisor, one (1) security /gate attendant from 7:00 am – 6:00 pm (additional security hours are available by request), six (6) restrooms with showers and four (4) portable toilets and camping.
- * Rental dates must be secured with a 25% event deposit and signed written contract (See License / Use Agreement) .
- * Garage units are available to rent for your event. For more information please contact us directly.

Event insurance is required. Users may provide their own insurance, subject to pre-approval.

<u>EVENT</u>	<u>FIRST DAY</u>	<u>ADD'L DAY</u>
Automobile Car Show/ Swap Meet:	\$ 255	\$ 255
Automobile Club Race:	\$ 2,276	\$ 570
Automobile Driving School/Time Trials:	\$ 1,503	\$ 384
Automobile Lapping/Practice Day:	\$ 1,141	\$ 300
½ Day or 10 or less vehicles:	\$ 559	\$148
Motorcycle Lapping/Practice/School Day:	\$ 1,350	\$ 338
Motorcycle Road Race:	\$ 4,668	\$ 1,167
Ride & Drive/Film Shoot:	\$ 743	\$ 187

If you do not see your specific event listed above, please call with your event details for an insurance quote.



EMERGENCY FIRE AND MEDICAL SERVICES RATES

ONSITE EMS AND RESCUE

Schedule of Rates

The Contractor will provide:

One ALS ambulance staffed with one ALS & one BLS provider for eight hours. The ambulance will be staffed 30 minutes before start time and 15 minutes after end of racing time. (Can be adjusted to fit the racers needs)

- **Weekends Friday - Sunday** \$210 per hour, minimum 8 hours. \$250 per hour for hours 9-12.
- **Holidays** - \$250 per hour, minimum 8 hours
- **Week days Monday – Thursday** \$200 per hour, minimum 8 hours. \$235.00 per hour for hours 9-12.
- **Extended Hours** beyond 12 hours, quote available upon request.

An additional ALS staffed ambulance can be provided as needed at the rate listed above.

CANCELLATION:

O.R.P. must be notified 72 hours prior to event.

A Cancellation Fee of 50% will be charged if less than a 72 hours' notice is given.

Rates and fees listed on this schedule are subject to availability and change without notice.



O.R.P. 2024 RESERVATION POLICY

Due to the time requirements to plan and promote a successful event and a commitment to keep the reservation process fair to all event presenters, the following reservation policy guidelines have been adopted: Our office staff will be glad to assist you in scheduling your event. There is no charge for date inquiries.

SCHEDULING & CANCELLATIONS:

A date booking request for up to three open event dates per presenter may be placed on the ORP private calendar at no cost. All overlapping date requests will also be listed until confirmed.

A requested date will be considered as confirmed when a deposit of 25 % of the daily track rental rate for each day is received at the track office. The requesting presenter will have 15 days, following their request, to pay the deposit thus putting their requested dates into confirmed statuses. Failure to issue payment in the allotted time; the dates you requested will go back into the open status on the posted calendar.

Until confirmed, requested dates are subject to challenge. A challenge to a requested date will be accepted, providing that such challenge includes a 25% deposit sufficient to qualify as confirmed (see above). The original event presenter will be notified of the conflict and given seven days to move his / her request to confirmed status.

If the requested date is thus defended the deposit of the challenging presenter may be applied to an alternate open or requested date under the same rules as above. If an acceptable alternate date is not found, a full refund of the challenging deposit will be made. If the date is not defended, the original request will be forfeited and the date awarded to the challenger. Once a deposit has been accepted and the event is moved from requested to confirmed, the date will be considered sold. Confirmed dates are not subject to challenge.

CANCELLATION POLICY:

Written notice of cancellation of a confirmed event must be received at the track office not later than 45 days prior to the event. In event of cancellation O.R.P. shall retain the non-refundable event deposit as a cancellation fee. User may reschedule an event one time without penalty provided the following conditions are met; minimum of 7 days' notice and a new date is available within the same calendar year.

If User cancels within forty five (45) days prior to the event, the User shall be liable for the entire amount of guaranteed minimum rent, plus any costs incurred by ORP as a result of the User's cancellation.

NO SHOWS will be invoiced the full track rental fees for the entire event. There will be no option to apply funds forward.



SCHEDULING FOR 2024:

As a courtesy to our established presenters, O.R.P. will at the conclusion of an event and upon a presenters request, accept booking request for a corresponding 2025 date. Said request shall be subject to provisions under “scheduling & cancellations” section above.

PAYMENT:

All track rental balances are payable in full within seven (7) days upon presentation of the event bill. Such billing will typically be presented at noon the final day of an event. A supplemental billing may be made within 24 hours after the close of an event for items such as, but not limited to, clean-up costs, event fuel, damage to track and / or facilities, additional security or track personnel costs, and other billable expenses as may be left un-finalized or not discovered until after the close of an event. The presenter will be granted the option to inspect the track (and view any known damage) with the track manager prior to departing the track.

INCENTIVE PLAN:

Notwithstanding the above rate card, scheduling and billing policy, O.R.P. offers the following incentive pricing structure to our frequent track event Presenters. Incentives are non-transferable and calculation will be applied to and at the time of the initial billing as follows:

Event days, 1 through 4, Rental at standard rates per rate card schedule.

Event days, 5 through 7, Standard rates per schedule less 10% discount.

Event days 8 or over, Standard rates per schedule less 15% discount.

Incentive pricing will accrue and apply to events completed from November 1, 2023 – October 31, 2024.

EVENT CALENDAR:

O.R.P. strives to keep our web calendar up to date. Please let our office staff know of any additions, errors or changes as soon as possible. All published calendars will carry a revision date.

Reservation and Cancellation Policy is subjected to change without notice.



Car Rollover Protection Policy

Rollover Protection is required for all cars not having a permanently fixed steel roof.

Rollover protection must be capable of supporting the weight of the vehicle while keeping the occupant(s) head(s) at least 1 inch below the protection.

It is the presenter's responsibility to assure compliance with, and enforce the rollover protection requirement.

ORP will provide self-certification technical inspection checklist forms to event presenters utilizing ORP insurance that have no formal tech inspection procedure that assures compliance. All participants must submit a completed form to the track office in exchange for a self tech sticker. The self tech sticker must be displayed on the vehicle prior to said vehicle/driver combination being permitted onto the racing surface.

ORP does not provide a formal inspection process to determine the compliance status of the vehicle. If, however, after consultation with presenter, a participant fails, or refuses, to complete and sign the form, or, by obvious appearance of the vehicle, participant has falsely claimed compliance, ORP management will have cause to, and will, deny access.



Food Service Policy:

Due to the limited selection of places to eat in the immediate vicinity of O.R.P., we are making arrangements to help our presenters provide for the food needs of their guests.

To allow the sourcing of the freshest ingredients and make time for adequate preparation, the Presenter should give track management a hard count on meals no later than three full business days prior to the day meals are to be served.

The cost to the presenter is \$17.50 for breakfast, \$17.50 for lunch, \$32.50 + for dinner. Meals must be ordered in advance. Meal costs are payable by the presenter and will be added to the final event invoice. If fewer meals are served (no shows) they will still be on the invoice.

The menu will be whatever looks good at local suppliers and will vary with the season and expected weather. Please advise your guests that those with special dietary constraints are on their own.

Our two seating areas presently provide a capacity to serve up to 100 indoors (served on tables w/ hard plates and stainless flatware).

Meals will be served as close as possible to the designated time (lunches typically 12:00 noon to 1:00 P.M.). If stragglers are expected we may be able to extend the lunch hour somewhat, however it may limit the selection of foods we can prepare.

If food stocks permit, and after everyone who has made meal arrangements has been served, additional meal requests will be accommodated as we are able. The presenter will be contacted for authorization prior to their serving, and the additional "per-meal" fee will be added to the final meal count. (Please keep your track radio on hand during lunch).

What is good about it:

- You don't have to cook.
- The food is a lot better than your guests expect from track food.
- It is easy for those who choose to camp at the track.
- It saves a lot of driving time looking for a place to eat.



- The sit down nature of the meal and long-table layout promotes conversation and camaraderie amongst the participants. To enhance this feature, very small groups are served family style.
- Instruction, announcements, and drivers meetings can be combined with meal time.
- Our staff prides themselves on providing a sense of genteel hospitality on behalf of the presenter / host.



Contact the Track Office and let us know if we can help!



ADVERTISING RATE CARD

- 4' X 8' Panel:
 - Pit Lane / Paddock / Entrance: \$ 525.00
 - Timing / Scoring Trailer: \$ 735.00
 - Registration Building: \$ 630.00
- 3' X 4' Placard: \$ 263.00
- Flag Stand Sponsor: \$ 1,050.00
- Website Banner Ads: \$ 525.00
 - Links on Partner Page are included with signage and sponsorship.
- Timing / Scoring Trailer as single billboard: \$ 10,500.00
- Naming rights (minimum 2 year contract required).
 - Corner / Straight: \$ 2,625.00 minimum.
 - Timing & Scoring Building Sponsor: \$ 1,575.00
 - Pavilion / Shelter: cost of construction.
 - Title Sponsorship: tbd.
- General Terms and Conditions:
 - Customer is responsible for the cost of all graphics, materials, hardware, on site delivery, and installation to ORP specifications.
 - ORP has final determination in sign placement.
 - Signage dimensions are approximate.

For further information, please contact us:

Rates and fees listed on this schedule are subject to availability and change without notice.



Confirmation Checklist

Use this checklist to check off, and assure you have covered, all the required submittals for your event confirmation.

The following is a list of items that need to be completed and submitted 15 days after requesting an event date on the scheduling calendar

- 25% Event Deposit Payment

The following is the list of items that need to be completed and submitted 45 days prior to your event date. Failure to do so timely can adversely affect availability of support services.

- Signed License / Use agreement.
- Signed General rules and Regulations.
- ALL worksheet items completed and/or explained including Novice orientation and driver / rider meeting outlines if applicable.
- Any special requests for support services not listed.

Hope you find this helpful and convenient.

Once again, thank you for understanding and your prompt response.